
INSTITUTIONAL MESSAGE

Madrid, 10th March, 2020

Dear University Professors of ESIC Madrid

As a follow up to the previous message this morning, we would like to provide you with some information on how to continue your teaching activity over the following days to minimize the impact of the situation.

- Firstly, your presence is not obligatory in the school over the next two weeks. Adhering to the official recommendations announced by the Madrid government, we would like to encourage you, those of you who can, to telework. For those who do not have the means, the school shall remain open.
- As a consequence of the aforementioned, the clocking-in/out system will not be used during this period.
- The following steps should be applied in order to ensure continuity in the subjects: Professors need to guide students through the documents they have previously uploaded on Moodle e.g. class notes, presentations, projects, etc. Furthermore, additional tasks and resources e.g. videos, texts, case studies, links, etc. should be uploaded for students to do over the next 15 days.
- If you should have any questions, please contact the Academic Department Directors, the Degree Directors or myself personally.

We hope that together we can compensate the absences of these classes in the best way possible, trusting in your dedication and professionalism.

Please find attached the official message we are sending to the students of the Undergraduate Area.

We will keep you updated with any relevant information.

Kind regards,

Segundo Huarte Martin
Dean, Undergraduate studies, ESIC