

Erasmus Policy Statement 2021 to 2027

ESIC University uses Erasmus+ to make international learning, academic cooperation and staff development a normal part of university life. This statement sets out how the University will implement that commitment during the 2021 to 2027 Erasmus+ programme period, in accordance with the Erasmus Charter for Higher Education.

Purpose and strategic objectives

ESIC University provides official higher education in business, marketing, technology and related fields. Its international strategy is intended to give students and staff practical experience of different academic, professional and cultural settings, while strengthening the quality and international relevance of its programmes. Erasmus+ is one of the instruments through which the University pursues that strategy.

The University will use Erasmus+ to pursue four connected objectives:

- Increase access to well-planned study, traineeship and staff-mobility opportunities, including opportunities with partners outside the European Union where the programme permits them.
- Ensure that mobility is academically meaningful, supported before, during and after the stay, and fully recognised when the student completes the agreed learning activities successfully.
- Develop durable academic relationships with institutions whose programmes, teaching capacity and support services are compatible with ESIC University's academic offer and international goals.
- Use European cooperation to improve teaching, employability, digital administration, inclusion and the University's capacity to address social and economic challenges through education.

Learning mobility for students and staff

ESIC University will support outgoing and incoming student mobility for studies and traineeships, together with teaching and training mobility for academic and professional services staff. Mobility will be integrated into the relevant degree programmes and managed through transparent calls, published eligibility and selection criteria, documented decisions and a route for students to raise questions or complaints.

Before departure, the International Relations Office, academic coordinators and programme directors will provide participants with clear information on the destination, academic offer, language requirements, grant conditions, insurance, accommodation, visas where applicable, and the practical steps for completing the Learning Agreement. Incoming students will receive equivalent pre-arrival and arrival information, academic guidance and a clearly identified point of contact throughout their stay.

ESIC University will select partner institutions on academic grounds and will maintain inter-institutional agreements that define responsibilities for teaching, student support, recognition and administrative cooperation. The University will review partner performance through student feedback, academic results, operational reliability and the continued suitability of the academic offer.

Academic quality and recognition

The University will make its academic offer, course information, and recognition procedures available in a form that enables prospective mobile students to make informed choices. Before mobility begins, the student, ESIC University and the receiving institution will agree on the learning activities and the conditions for recognition through the Learning Agreement.

After mobility, ESIC University will recognise successfully completed activities in line with the final Learning Agreement and the Transcript of Records, without requiring additional coursework or examinations. Recognised credits and converted grades will be entered in the student's official academic record. The University will apply grade conversion transparently through the relevant official equivalence methodology. The University will retain the destination transcript and recognition documentation as part of the mobility record.

The University will monitor the timeliness and completeness of recognition, including the receipt and processing of transcripts, the use of Learning Agreement changes where necessary, and any cases in which recognition cannot be completed as originally planned.

Cooperation and international partnerships

Where relevant calls and partnerships are available, ESIC University will participate in Erasmus+ cooperation activities that provide clear academic or institutional benefits. Priority will be given to projects that improve curricula, teaching practice, digital capability, inclusion, employability, entrepreneurship, sustainability, or the capacity of higher education institutions to work effectively across borders.

The University will seek partners with complementary expertise and will involve academic departments, professional services and, where appropriate, external organisations in the design and delivery of cooperation projects. The University will assess project results for practical value and share them with the relevant ESIC University community and external stakeholders.

Inclusion sustainability and digital practice

ESIC University will work to ensure that mobility is accessible to students and staff who face fewer opportunities. Participants will receive information on available additional funding, reasonable support measures and the procedures for identifying and addressing individual needs. Selection and support arrangements will be reviewed to identify barriers related to disability, economic circumstances, caring responsibilities, geographical location, language or other relevant factors.

The University will reduce avoidable administrative burden by using Erasmus Without Paper processes, digital inter-institutional agreements and Online Learning Agreements where available. Digitalisation will support traceable, secure and timely exchange of information, while preserving academic responsibility and personal-data protection. The University will promote the European Student Card Initiative and the Erasmus+ App as practical tools for participants.

ESIC University will encourage participants to consider lower-impact travel options when practical and will use digital methods to reduce unnecessary paper use and duplicative administrative processes. Sustainability will be addressed through both mobility operations and relevant academic and cooperation activities.

Governance monitoring and public accountability

Vicerectorate for International Relations will coordinate implementation of this statement in cooperation with academic leadership, programme directors, academic administration, and student-support services. Institutional procedures will define responsibilities for selection, academic approval, recognition, grant management, incoming support, and data reporting, and communicate them to the staff involved.

The University will review its Erasmus+ activity regularly using evidence that includes participation and completion data, representation of participants with fewer opportunities, Learning Agreement completion, the timing of transcript and recognition processes, participant feedback, partner performance and the results of cooperation projects. Findings will inform practical improvements to procedures, services and the international partnership portfolio.

This Erasmus Policy Statement will remain publicly available on the ESIC University website. Any material update to the statement during the programme period will be published and communicated to the relevant National Agency.



Madrid 2022